

OBSERVERSHIP PROGRAM 2024

1. Observerhip program at Clavel Institute

The training observership program in Spine Surgery at the Clavel Institute has a duration of one month. The program is aimed at specialists from any nationality.

2. Objective

The objective of the program is to provide an observership experience that enables participants to watch procedures and surgeries in the specialty of spine surgery in one of the most prestigious spinal surgery centers in the world; the Clavel Institute (<u>www.institutoclavel.com</u>).

3. Location, dates and length of the observership program

Twelve positions are offered each year at Instituto Clavel Barcelona. The length of each shortterm fellowship program is one month, starting at the beginning of the year and corresponding to the calendar months. Depending on its needs, Instituto Clavel reserves the right to increase the number of available positions or to reallocate some of these training periods to be held at Instituto Clavel Madrid.

4. Terms of the observership program

Travel, accommodation, medical insurance and daily expenses are to be paid by the applicant. The training provided by Instituto Clavel is free of charge for the participant.

5. Application requirements

To have completed or be currently studying the Residency in Neurosurgery or Traumatology and Orthopedics.

Required documents

Interested candidates should submit the required documentation in pdf format to <u>formacion@institutoclavel.com</u> with the subject line: Observership application Clavel Institute. Preferred dates (month of preference) may be indicated in the e-mail. The request must be made at least 6 months prior to the dates indicated as preferred. The following documents must be attached to the application form:

- Cover letter
- Updated CV



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6. Application receipt notification

Once the documentation has been reviewed internally, a notification of receipt will be sent to each applicant within a period no longer than one month. In case of not receiving an acknowledge receipt the applicant should contact via e-mail to the following address: <u>formacion@institutoclavel.com</u>

7. Approval process

All applications will be reviewed and evaluated by a committee that includes Instituto Clavel professionals.

The committee will take into account the preferred dates indicated by each applicant. However, the dates will be assigned by the Committee according to availability at the time the application is received.

8. Applicant receipt notification

The Professional Committee will review the application all applications will be answered by the end of October 2023. In case of acceptance, the applicant will be informed of the next steps to be taken to confirm the position.

9. Acceptance of terms

Submitting an application implies the full acceptance of the terms of participation and of the decisions of Instituto Clavel Professional Committee. Any unforeseen event will be solved by Instituto Clavel Professional Committe.